



BCA POLICY 15 – RULES, PLAYING CONDITIONS & BY-LAW CHANGE PROCESS

Updated - July 2020

Introduction:

As per BCA Admin Rule 2 - The Secretaries of all Clubs shall forward to the Operations Officer of the Association on or before 1st May of each year, any suggested amendments or alterations to the Ballarat Cricket Association Rules or By-Laws for the forthcoming year.

The BCA will follow a specific process to make any changes with a majority of agreement required by clubs to have any changes implemented.

Step 1:

The Operations Officer will furnish all clubs prior to the conclusion of each season an avenue to provide rule or by-law change suggestions. Any suggestions from clubs are to come from a Club Executive or Junior Coordinator and must include the current rule/by-law, suggested changes/amendments and reasons for the change preferably accompanied by an example of a situation or circumstance that lead to the suggestion.

Suggestions are also taken from the BCA Board, Pennant Committee and Umpires Association as entities with experience across all aspects of the game.

All suggestions must be completed through the provided platform and submitted no later than close of business on the 1st of May each year.

Step 2:

Once all suggestions are received, they will be collated and forwarded to the BCA Board approved Rules Committee for discussion and consideration. The Rules Committee shall be comprised of: -

- A member of the BCA Board
- A member of the BCA Pennant Committee
- A member of the Ballarat Cricket Umpires Association
- A member of a club involved in turf cricket
- A member of a club not involved in turf cricket
- A member of a club with junior teams

The Operations Officer of the BCA shall act as administrator to the Rules Committee, provide any further/relevant information and follow up on any request the Rules Committee may have in relation to each suggestion as required.

Step 3:

The Rules Committee will meet to consider each rule change suggestion to ascertain relevance, intentions, positive and negative outcomes, potential flow on effects and any other aspects involved.

On a majority agreement from the Rules Committee (vote taken if required with a hung vote considered against), each item will be approved as suggested, approved with adjustment or rejected to then be forwarded as recommendations to the BCA Board for consideration.

Step 4:

The BCA Board will consider each recommendation and ensure no changes will have a negative impact on business operations, public standings or aspirations and ambitions of the Ballarat Cricket Association and its member clubs.

On majority agreement from the BCA Board each recommendation will be put forward for clubs to vote on.

Step 5:

The Operations Officer will furnish all clubs an avenue to provide their vote (for, against or N/A) on any approved recommendation for rules or by-law changes. The results of any vote must be in a clear majority favour to then be approved for implementation in the immediate season. General acceptance of 'majority' is above 70% in favour to see any change implemented.

Results of the voting will be provided to all clubs prior to the Annual General Meeting.

Step 6:

The rule and/or by-law changes will be ratified at the Annual General Meeting of the Association for implementation in the immediate season.