



## Ballarat Cricket Association Governing Procedure 9 Awarding Life Membership

1. The Life Membership Committee will consist of the executive members of the Board of the Association.
2. Any consideration for life membership should be made at least two Board meetings prior to the Annual Presentation Evening of the Association (Cleary/Davey Medal Night).
3. While the nomination can come from any Association member, it must be 'sponsored' by a Board member. It is more likely that the Life Membership Committee will nominate a person for Life membership
4. It will then become the responsibility of the Life Membership Committee members to present evidence to the Board regarding the nominee that will allow an informed decision by the Board, based on the criteria set out below, as to the worthiness of the nominee as a Life Member of the Association.
5. Once a nomination has been received by the Committee, the Committee shall have responsibility of calling a special meeting of all Board members to decide on the nomination. This should be done in conjunction with the nominator (if other than a Board member or Life Membership Committee) to allow time to gather the relevant information. A second special meeting may be held if necessary.
6. While members not on the Committee should be encouraged to provide information to such meetings, only the Board should be present at the meeting, unless the Board feels there are special circumstances requiring another person to attend. In such an event, this person should not be present when voting is undertaken.
7. At the meeting to decide on the nomination/s the Board shall, in regard to the following criteria, determine if the nomination is worthy. The emphasis in this determination should be heavily on critical appraisal of the level of service to the Association required to be a Life Member. If there is any doubt of such a level being achieved, or lack of information about the nominee that makes such a conclusion impossible, then Board members should consider voting in the negative.
8. *Criteria for consideration are as follows. There are four areas of service in the Association:*
  - a. *Exceptional contribution as player or administrator at Club level, or as an umpire*
  - b. *Coaching/Managing at BCA level*
  - c. *Administration at BCA level) (including Board membership and positions held)*
  - d. *General contribution (including fund-raising, Club support and other issues that the Board may see as relevant)*

*The nominee must have provided outstanding contribution in at least one of these areas and at least some contribution in two of the other three areas or contribution deemed appropriate at the discretion of the Board.*

*In determining the level of significance, the Board members should consider this in the light of a very high-quality service; willingness to provide service above and beyond expectations; and having contributed to or guided extensive achievements for the Association. While a reasonable length of time (to be determined by the Board) of service is important, the overall riding criterion is the quality of service and the achievements reached.*



9. Once the nominator/sponsor has presented the information and all questions and comments have been made, the Board shall conduct a secret ballot on the worthiness of the nomination.
10. Should there be more than one nomination, then each should be considered in turn with a preliminary ballot to be taken (again secret) to determine which nomination is to take precedent. This preliminary ballot is NOT a vote of worthiness of the nomination against the criteria, but merely a way of determining which nomination should be the one to be voted upon.
11. It is considered appropriate for the President to collect the votes. In the case of the need for a preliminary ballot the President should count the votes and announce which nomination will be voted upon.
12. In the unusual circumstance where there is a tied preliminary vote or the Board considers more than one nomination is worthy, the Board may determine that 2 life memberships are awarded. However, this must be only in extremely special circumstances, and no more than two can be awarded in any year.
13. Alternatively, should the Board find it has two possible life members, it may consider setting a recommendation for the following year's Board that one of the nominations be forwarded to the following year. Such a recommendation should then be considered by the following Board separately and prior to any other nominations for that year.
14. The President should take the final votes and count them. Life members may only be voted on by all Board Members or their proxies with a minimum of 75% agreeing with the nomination for the nomination to be approved. Given the importance of the decision Board Members are not allowed to abstain from voting.
15. All Board members should be aware that it is not necessary for a Life Membership to be granted each year.